



APPLICATION CHECKLIST AND PROCESS

1. Completed Rental Application -GLVAR application plus addendum to rental application.

- The front page **must** be signed and dated by all applicants. Signatures/Initials are needed at the bottom of all pages.
- Application **must** be completed with all requested information.

2. Proof of Income

Must provide

- 1 month (or more) of **current** paycheck stubs, **and** 2 months current bank statements.
- If starting a new position-provide offer letter on company letter head.
- If relocating with same company-transfer letter or 2 months of paycheck stubs.

3. Proof of Residence

- Contact information for your current landlord is needed. We do verify current rentals.

4. Copy of Photo Identification or Driver's License

- Needed for all applicants

Submit all above requested documents to: xtremerealtyadm@aol.com

5. Application Fee -\$75 per applicant

- Certified funds only - Cashier's Check/Money Order payable to XTREME REALTY.

DELIVER IN PERSON APPLICATION PROCESS: ITEMS 1-5 TO:

XTREME REALTY & PROPERTY MANAGEMENT

4326 W Cheyenne Ave, NLV, NV 89032

702-384-7253 ext 4 - 702-384-7254 (fax)

HOURS MON-FRI – 10 a.m. to 4 p.m.

FOR ONLINE APPLICATION PROCESS: Go to our website, www.xtremerealty.net

Click on "Find a Rental". Click on the property, complete the application and pay the application fee. For more than one applicant, each applicant must complete the form and pay a separate fee. Once your application is submitted, you will receive an email requesting items 2-4.

If the above information is not provided with the application, it will take longer to process your application, which typically takes 24-48 business hours.
